

# How to Modify a Search - EMIS

- ■
- □
- ■
- □
- ■

## HEP C ELIMINATION PROGRAMME

### Hepatitis C (HCV) Patient Searches Identification (PSI) Toolkit



*Primary Care Guide how to modify a search within the EMIS platform*

## Introduction

The Hepatitis C Elimination Programme is a public health initiative aimed at eliminating Hepatitis C (HCV) as a major health concern in the UK. General Practitioners, with the support of GP Champions, play a crucial role in this programme by identifying and supporting patients who may be at risk or affected by Hepatitis C. Through proactive patient searches in EMIS (Egton Medical Information Systems), GPs can help ensure that high-risk individuals are offered testing, appropriate care, and treatment, supporting the goal of eliminating Hepatitis C by 2025.

Accurate Hepatitis C searches in EMIS are essential to identify patients who may be at risk of or diagnosed with Hepatitis C. By ensuring the right patients are found based on age, risk behaviours, blood test results, and previous diagnoses, GPs can offer timely interventions. This guide will walk you through each step of setting up these searches, ensuring that no patient is missed and that your GP practice contributes effectively to the Hepatitis C Elimination Programme.

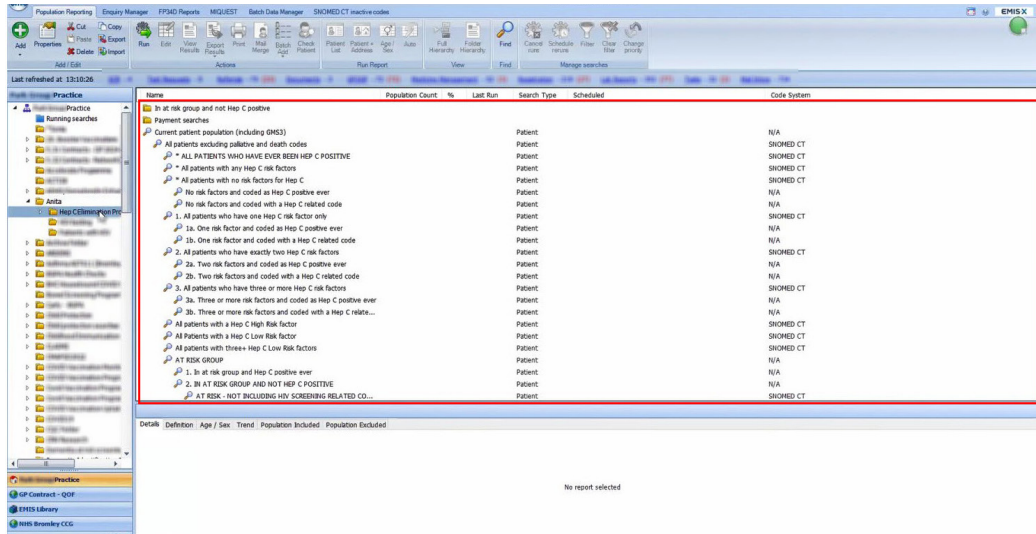


### DISCLAIMER

This document has been created as a guide to support the NHSE Hepatitis C Elimination Programme in Primary Care in SE London and Kent. They should be viewed as suggestions to assist surgeries in retrieving lists of patients lost to follow-up and those at risk for Hepatitis C. Any modifications to the suggested searches by the SE London and Kent ODN may impact on current Information Governance arrangements such as DPIA, DSA and MOUs. Therefore, any modifications should be carefully reviewed with your ODN and remain at the discretion of the individual surgery.

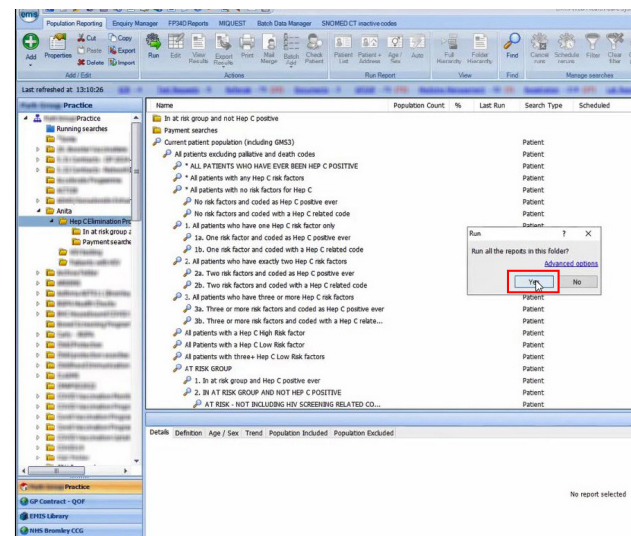
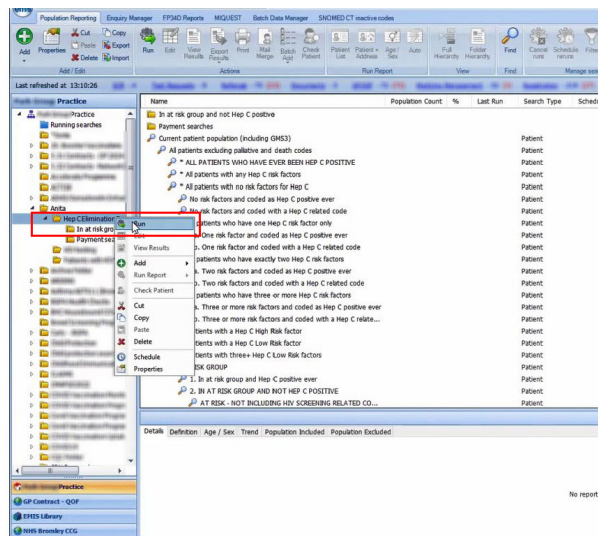
# Reviewing and Customising the Searches

Please only customise searches under the guidance and agreement of your GP Champion or ODN. It is important that searches run meet national guidelines which is vital for accurate data collection and reporting. Any modifications to the suggested searches by the SE London and Kent ODN may impact on current Information Governance arrangements such as DPIA, DSA and MOUs. Therefore, any modifications should be carefully reviewed with your ODN and remain at the discretion of the individual surgery.



View your imported Hepatitis C Elimination Folder. In this folder, you will see several categories listed on the right-hand side, including patients who have ever tested positive for hepatitis C and patients with risk factors for hepatitis C.

These categories help target patients who may need re-engagement or further investigation based on their Hepatitis C status or risk factors.



At this point, we must run all the reports in this folder:

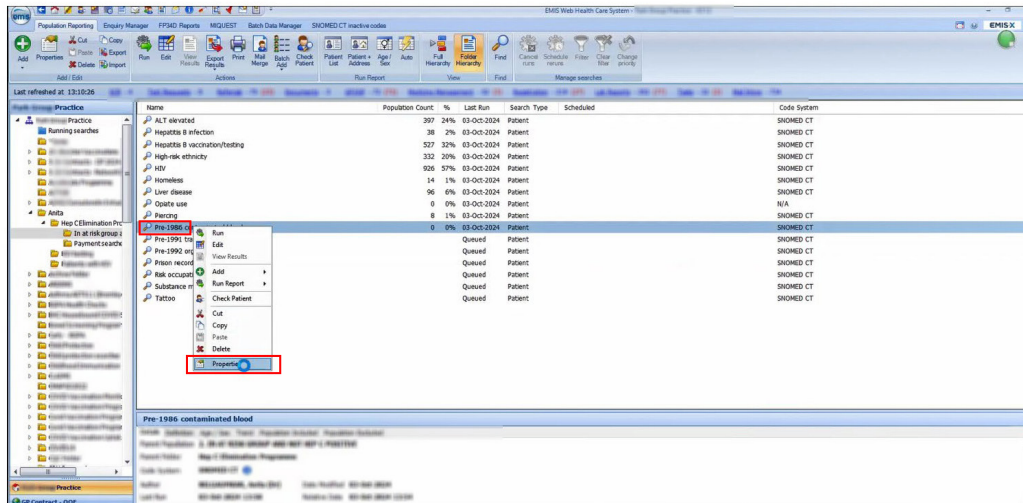
1. **Right-click** on the “Hep C Elimination Programme folder” and select “**Run**”.
2. **Press “Yes”** to run the reports.

The search may take a couple of minutes to complete, depending on the size of your patient database.

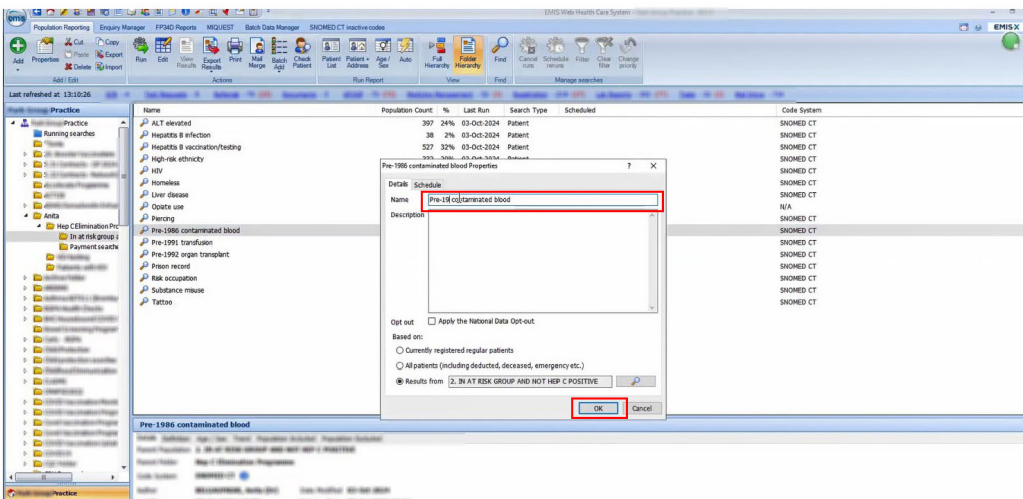
# Modifying the search criteria - Example

Please use the following example to assist you in manually changing or modifying the search criterias. Modifications may include *languages spoken*, or may be the exclusion of criteria such as *hepatitis B vaccination*.

For our example, we will start with 'contaminated blood', but the process is exactly the same for the rest of search parameters.

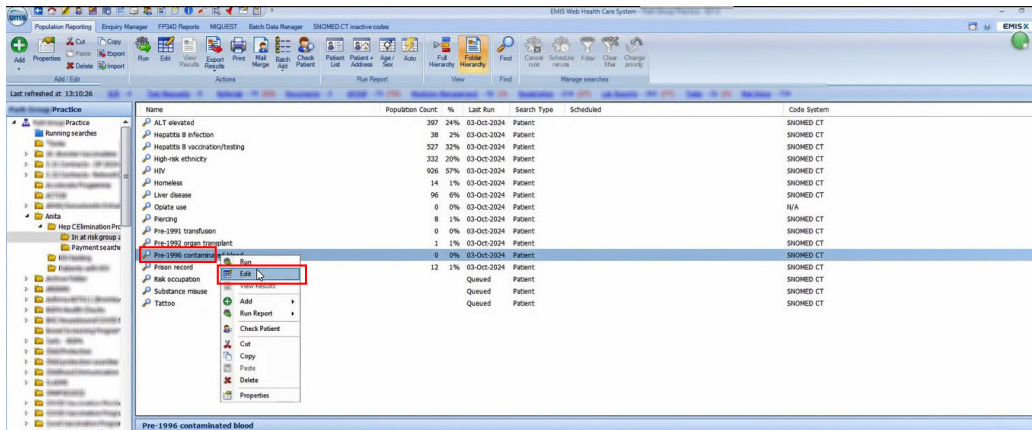


Right-click on the search and select “Properties”.

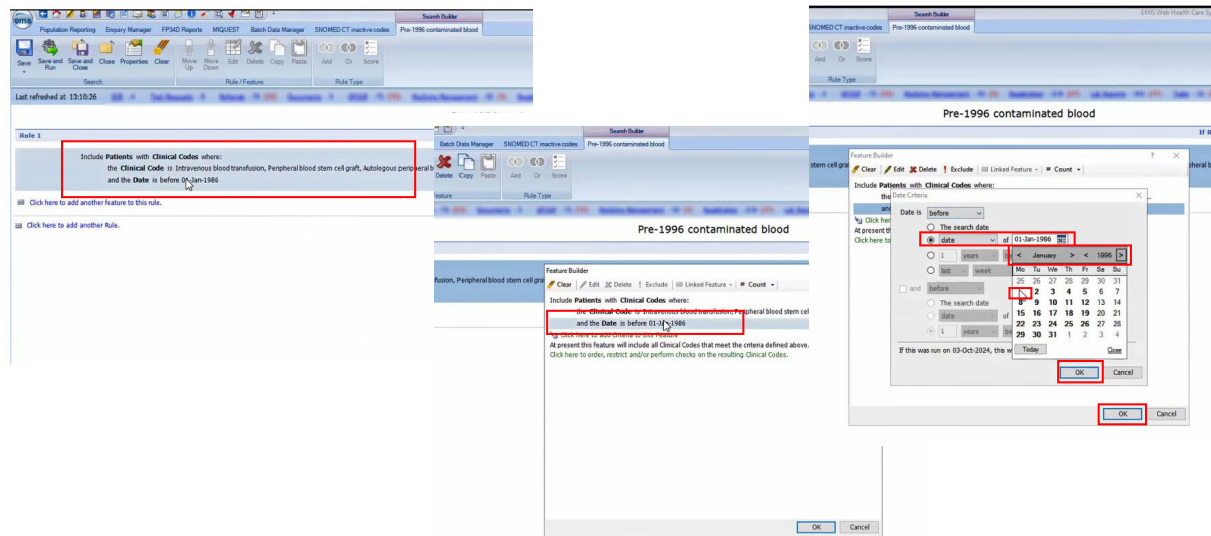


Then, rename the search, changing the date to “1996”.

# Modifying the search criteria



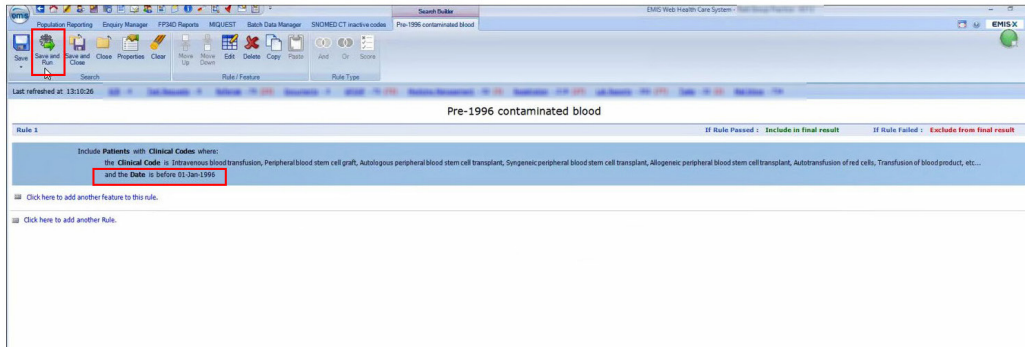
Now, you will see the new name updated. **Right-click** and select **“Edit”**.



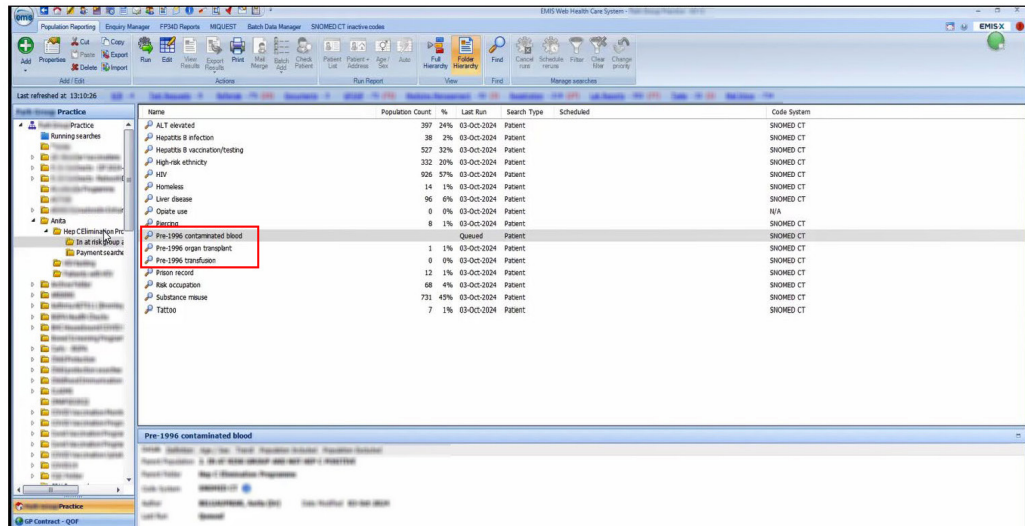
Then:

1. **Double-click** on the **existing date** in rule 1 to edit it.
2. **Click again** on the **date** in the new pop-up screen.
3. **Change the date to 1/01/1996** in line with the new guidance and **press OK + OK**.

# Modifying the search criteria cont.



Now, you will see the date updated to 01/01/1996.  
**Press “Save and Run”**, and you are all done!  
You have just modified the search criteria.



Once you have changed and ‘saved and run’ all three searches mentioned in the ‘In at risk group and not Hep C positive’ folder, you will see them updated. .



Hep C Elimination Programme